

Ricoh Fax 2000I User Manual

[DOWNLOAD HERE](#)

1.Safety	Important Safety Instructions.....	1When to Call Your Service Representative.....	
3Power And Grounding	4Power Supply	4Grounding	4Other Important Information.....
5General	5Cold Weather	5Thunderstorms	5Operating Precautions
5Copy Paper	6Symbols & Conventions Used In This Manual	62.Machine LayoutPart Names	7Operation Panel
93.FaxingRecommended Types Of Document.....	11Correct Size For The Document Delivery Tray	11Page Condition.....	12Memory Transmission And Immediate Transmission
13Memory Transmission (Memory Indicator Lit).....	13Immediate Transmission	15Dialing with the Telephone Directory	16Receiving Telephone Calls & Fax Messages (Faxes/Phone Calls).....
17Switching Between Auto, Fax, and Telephone Mode	17Receiving the Fax Message in the Telephone Mode	17Setting the Auto Ring Time	18Printing Received Messages That Have Been Stored (Substitute Reception)
19Faxing A Page With Very Fine Detail	20Resolution & Shading.....	20Optional Features For Transmission.....	21Sending At A Specific Time (Send Later).....
21Printing The Page Number (Page Count)	21Sending Your Identification At The Top Of Your Message (TTI).....	22Personal Codes.....	22Redialing
24Automatic Redialing	24Using the AI Redial key.....	24Storing &	

Editing Fax Numbers (Functions 31 & 32)	25
Storing, Editing & Erasing Quick Dial Numbers (Function 31)	25
Storing, Editing & Erasing Speed Dial Numbers (Function 32).....	26
Storing & Editing A Group Of Fax Numbers (Function 33)	28
Erasing Groups	29
Programming The Group Key	29
Dial Options	31
Programming The Dial Option Key	31
Using the Dial Options	31
Chain Dialing.....	33
Erasing A Stored Message Before It Is Sent (Functions 21 & 22).....	34
Printing A Stored Message (Function 51)	35
Confidential Reception	36
Storing & Editing the Confidential ID	36
Printing messages Received into Memory (Function 52).....	37
Sending A Fax Using The Handset	38
Answering The Telephone.....	39
If the telephone rings continuously.....	39
Phoning And Faxing On The Same Call	40
To talk before sending a fax.....	40
Other Features Verifying Communications, Errors, Counters, Etc.....	41
Automatically printed reports.....	41
Report formats	42
Counters (function 94).....	43
Programming Keystrokes.....	44
Storing a keystroke program.....	44
Labeling a program	45
Using a program.....	45
Erasing a program / Changing the program Label	46
Batch Transmission	47
Changing the batch transmission on/off	47
Programming the personal codes	48
Storing a personal code.....	49
Editing or erasing a personal code.....	51
Tonal Signals	52
Using the tone key	52
Rejecting messages from senders who don t identify themselves.....	53
Rejecting or accepting messages from specified senders(Authorized Reception)	54
About Authorized Reception	54
Entering A List Of Senders To Treat Differently (Function 81).....	54
Switching authorized reception on / off (Function 62)	

54Cassette Selection.....	55About Cassette Selection.....
55Entering A List Of Senders To Treat Differently (Function 81).....	55Selecting the messages to be printed from the main cassette.....
55Entering A List Of Senders To Treat Differently (Function 81)	55Selecting the Cassette(Function 62)
55Entering A List Of Senders To Treat Differently (Function 81)	57Programming the list of senders (Special Senders).....
57Editing the RTI/CSI for the special terminals	58Erasing the special terminal
59Forwarding.....	60Programming the forwarding feature.....
60Editing the forwarding feature	61Switching forwarding on / off (Function 62).....
63Selecting which messages to forward.....	63Switching local printing on / off.....
64Enabling and disabling the forwarding mark	64Wild Cards.....
65Receiving Options.....	66Reverse Order Printing
66Printing A Center Mark.....	66Reports You Can Printout Yourself
67Journal (Function 41)	67File list (Function 42).....
67Telephone number list (Function 43)	67Program List (Function 44).....
68Saving Energy.....	69How to start the saving energy mode.....
69How to exit the saving energy mode	69Which saving energy mode is best for you?
69Saving Energy With The Power Saving Timer	71Setting the Power Saving time (Function 71).....
71Switching the Power Saving Timer on / off (Function 62)	72Copying
73Calling To Request A Message (Polling).....	74Picking up messages stored elsewhere (polling reception)
74Operating procedure	74Entering a Personal Code
74User Function Keys.....	76Programming a User Function Code.....
76Using a Function Program	76

[DOWNLOAD HERE](#)

Similar manuals: